

On Apr 16, 2019, at 4:03 AM, Swati Thapa wrote:

Dear Dr. Bishnu,

Greetings from PNMF!!

As per your queries, I would like to kindly let you know that we have allocated \$2000 for project officer because we need someone for the entire duration of project to get involved ( as a part time) starting from developing curriculum, designing of course structure, supervision of the program, coordination for the entire program and work on the project reports. We need to run all planned 3 sessions in different gap intervals so we need project officer. It is very important for us to bring in and assign someone with the relevant public health background. In brief, we need someone for preparation, execution and data analysis as a whole. Secondly, yes participants will be housed in a hotel and meal will be provided for 5 days training.

Please let me know if you have any additional queries.

Thank you very much.

Best Regards,

Swati

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**From:** bishnu sapkota

**Sent:** Saturday, April 13, 2019 12:26 AM

**To:** Swati Thapa

**Subject:** Some more information

Namaste Swati ji, My name is Dr Bishnu Sapkota. I have been assigned as project manager to oversee your request of dollar from ANMF regarding your upcoming project. We are going to have discussion regarding your project in our next project committee meeting on 4/14/19. I have few questions for you. I see that \$2000 has been assigned to project officer- could you elaborate the role of project officer on this particular project. Will the participants be housed in a hotel and meal provided in same venue for those 5 days of training. I hope to hear from you . Thanking you, Bishnu