

# Financial Proposal

## Contents

<i>Summary of Costs</i>	2
Breakdown of daily fees	2
Breakdown of Days - Phase 1 (Define the question that CA will investigate)	2
Breakdown of Days - Phase 2 (Develop a detailed theory of change)	2
Breakdown of Days - Phase 3 (Gather existing evidence on theory of change)	3
Breakdown of Days - Phase 4 (Assemble and assess the contribution story)	4
Breakdown of Days - Phase 5 (Collect additional evidence)	4
Breakdown of Days - Phase 6 (Revise and strengthen the contribution story)	4
Total daily fees	4
Breakdown of reimbursable costs	5
Proposed Payment Plan	5

## Summary of Costs

<b>Total Project Costs (NPR)</b>	
Daily Fees <sup>i</sup>	2,45,000
Reimbursable Expenses	2,70,800
<b>Grand Total</b>	<b>5,15,800</b>

**NOTE: The reimbursable expenses mentioned above are not payment deliverable to lead researcher (Shaswat Acharya). This cost is only mentioned here to give the scenario of total project cost and is subject to number of projects that ANMF considers necessary to evaluate.**

## Breakdown of daily fees

### Breakdown of Days - Phase 1 (Define the question that CA will investigate)

<b>Breakdown of days according to activities</b>		
Activities	Lead Researcher (Shaswat)	Research Associate (Bikrant)
	No. of days	No. of days
Inception meeting with ANMF – Figure out projects that needs to be evaluated	0.25	0.25
Desk review of relevant documents including project updates and reports	5	1
Develop a draft question for evaluation	1	0
Finalise the question with ANMF representatives	-	-
Prepare an inception report with detailed methodology	3	0
Receive feedback from ANMF and finalise inception report	1	0
<b>Total number of days</b>	<b>10.25</b>	<b>1.25</b>

### Breakdown of Days - Phase 2 (Develop a detailed theory of change)

<b>Breakdown of days according to activities</b>		
Activities	Lead Researcher (Shaswat)	Research Associate (Bikrant)
	No. of days	No. of days
Develop a detailed Theory of Change (ToC) in consultation with ANMF representatives	5	0.5
Present the ToC to ANMF representatives	0.25	0.25
Finalise the ToC	0.25	0
Prepare second draft report	1.5	0
<b>Total number of days</b>	<b>7</b>	<b>0.75</b>

### Breakdown of Days - Phase 3 (Gather existing evidence on theory of change)

Breakdown of days according to activities		
Activities	Lead Researcher (Shaswat)	Research Associate (Bikrant)
	No. of days	No. of days
Assess and analyse available evidence from desk reviews (documents within ANMF and Ministry of Health and Population)	3	1.5
Find out the missing evidence and develop questionnaires for generating additional evidence	3	0.25
Collect primary qualitative data through Key Informant Interview, In-depth Interview, and Focus Group Discussion	12	12
Conduct field visits for ethnographic observation	7	7
Prepare third draft report	3	1.5
<b>Total number of days</b>	<b>28</b>	<b>23.75</b>

### List of key informants

Name	Number of personnel
Chief of Health Emergency and Operation Centre	1
Chief of Policy and Planning Section, Ministry of Health and Population (MoHP)	1
Quality Measurement and Regulation Division, MoHP	1
Population Management and Health Coordination Division, MoHP	1
Medical Service Education and Research Division	1
Nepal Health Research Council	1
Monitoring and Evaluation Section, MoHP	1
Social Welfare Council Monitoring Section	1
National Health Training Centre	1
Infrastructure Development Section	1
Hospital Service Monitoring and Strengthening Section	1
Epidemiology and Disease Control Department	1
Maternal and Child Health Section	1
Nutrition Section	1
Nursing Capacity Development Section	1
National Public Health Laboratory	1
Medical Science National Foundation	1
Tribhuvan University Teaching Hospital O2 Plant (Director, Biomedical Engineer, and Social Service Section)	3
Health Post Rebuilding Project (Health Post incharge, nursing staff, beneficiaries, and local leaders from three randomly selected health posts)	12
District Public Health Officer. Sindhupalchowk	1
Fix it Engineering Pvt. Ltd representative	1
Infrastructure Support Programme, MoHP	1
ANMF Health Post Rebuilding Incharge	1
<b>Total</b>	<b>36</b>

#### Breakdown of Days - Phase 4 (Assemble and assess the contribution story)

Breakdown of days according to activities		
Activities	Lead Researcher (Shaswat)	Research Associate (Bikrant)
	No. of days	No. of days
Assemble the gathered evidence and prepare draft contribution story	5	1.5
Prepare fourth draft report	1.5	0
<b>Total number of days</b>	<b>6.5</b>	<b>1.5</b>

#### Breakdown of Days - Phase 5 (Collect additional evidence)

Breakdown of days according to activities		
Activities	Lead Researcher (Shaswat)	Research Associate (Bikrant)
	No. of days	No. of days
Collect additional evidence (if need be)	3	1.5
Collect feedback from ANMF on draft contribution story	-	-
<b>Total number of days</b>	<b>3</b>	<b>1.5</b>

#### Breakdown of Days - Phase 6 (Revise and strengthen the contribution story)

Breakdown of days according to activities		
Activities	Lead Researcher (Shaswat)	Research Associate (Bikrant)
	No. of days	No. of days
Repeat Phase 4 and 6	1.5	0.5
Finalise the contribution story	5	2.5
<b>Total number of days</b>	<b>6.5</b>	<b>3</b>

#### Total daily fees

Total daily fees				
Name	Position	Total no. of days	Daily fees (NPR)	Total (NPR)
Shaswat Acharya	Lead Researcher	61.25	4,000	2,45,000
Bikrant Rana	Research Associate	31.75	- (ANMF Internal)	-
<b>Total daily fees</b>				<b>2,45,000</b>

## Breakdown of reimbursable costs

Reimbursable expenses (NPR)		
Description	Unit	Cost (lump sum)
Local travel	Local travel within Kathmandu Valley to conduct interviews and for ethnographic observation	20,000
Travel and accommodation for visiting health post sites	Kathmandu to three random health post/hospital sites at Sindhupalchowk district	2,00,000
Printing, Stationery, and communications	Printing, stationery, and communications required during data collection phase	10,000
Allowance for government staff (should be reimbursed for their time)	Allowance for government staff (34 in number) who should be reimbursed for their time after taking interview	34*1200 = 40,800
<b>Total</b>		<b>2,70,800</b>

## Proposed Payment Plan

Milestones	% of 3,22,500	Amount in NPR
Milestone 1: Submission of Inception Report	20%	49,000
Milestone 2: Submission of Second draft report including finalized theory of change	10%	24,500
Milestone 3: Submission of third draft report including completion of data collection and field visits	30%	73,500
Milestone 4: Submission of draft contribution story including fourth draft report	20%	49,000
Milestone 5: Submission of final contribution story	20%	49,000
<b>Total</b>		<b>2,45,000</b>

<sup>i</sup> The number of days calculated entirely depends on the number of projects ANMF wants to evaluate. If ANMF desires to evaluate other specific projects, this will demand more number of days from lead researcher than calculated above. This will eventually increase the total daily fees. This should be agreed at the inception phase of this assignment.